

**Paul S. Lietman Global Health Travel Fellowship for Residents & Fellows  
Call for Student Applications**

*Issued: August 30, 2011; amended July 31, 2018*

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## **BACKGROUND**

The Center for Global Health (CGH) supports trainees in their efforts to gain experience working in low- and middle-income countries. This fellowship is named in honor of Dr. Paul Lietman, a longtime chief of the Division of Clinical Pharmacology at the Johns Hopkins School of Medicine, and specialist in bacterial and viral infections.

The CGH in conjunction with the Johns Hopkins School of Medicine, the Johns Hopkins School of Public Health, and the Graduate Medical Education (GME) program is encouraging applications from trainees who have independently identified a training elective overseas. Applications will be reviewed by a committee formed by the CGH. Residents & Fellows selected for a grant that have also been approved by their residency director and the Associate Dean for Graduate Medical Education will be awarded a grant of \$3,500 - \$5,000 to support travel- and other placement-related costs.

## **PROGRAM REQUIREMENTS**

**Eligibility:** The travel grant is open to **residents** and **fellows** in any GME program sponsored by the Johns Hopkins School of Medicine or the Johns Hopkins Bloomberg School of Public Health.

Previous recipients\* of CGH travel grants cannot apply for this award unless their previous award occurred while they were in another training program, e.g. medical school. Residents and fellows who will be completing their training prior to their planned travel are not eligible to apply. Funds must be used within one year of the anticipated award date; i.e. with an anticipated award date of 10/16/2018 travel must be undertaken before 10/16/2019. Applicants may **not** submit for travel already underway at the time of application or travel already completed.

**Other Requirements:** Residents & Fellows selected for this placement will be expected to:

- Carry health insurance for the period of their time overseas.
- Obtain country specific travel information and register with International SOS using the Johns Hopkins portal.
- Complete a mandatory pre-departure travel course through one of two channels:
  - Register in the online course International Travel Preparation, Safety and Wellness (220.600.81) through the Department of International Health at JHSPH
  - Complete the certificate option in the online Coursera travel preparation module before departure. Trainees will need to pay for the certificate, and the honors country profile must be completed to receive credit.
- Visit the Johns Hopkins Travel Medicine Clinic and obtain all appropriate vaccinations and health information before departure to the field. Housestaff will be expected to adhere to all preventive regimens recommended by the travel clinic or personal physician.
- Complete the following reporting requirements within 1 month after returning: Submit a personal reflection narrative or Voice Thread; submit five high-resolution photographs and captions pertinent

to the rotation, and agree to allow CGH the rights to publish said photographs along with appropriate photo credit attribution; complete a survey about the experience.

- If possible, present on their experience at the next Global Health Day following the completion of their rotation. Global Health Day is usually held in late March/early April of each year.

**Notices to residents & fellows:**

- The process for the travel grants is competitive, so residents and fellows are not guaranteed an award.
- Applicants are advised that, depending upon the placement, the award from the Center for Global Health may not cover the entire cost of their travel and subsistence. In these instances the awardee will be required to use their own resources to meet their costs.
- *International students:* Please be advised that the \$3,500 - \$5,000 award may be taxable and a portion of the award could be withheld upon disbursement.

\*This year we are accepting applications for extended funding from **fellows** who are previous Lietman recipients and are pursuing careers in global health. See Lietman funding page on our website for additional information.

## PROCESS DETAILS

### Outline and Timeframe

<u>Step</u>	<u>Time</u>
1. Residents & Fellows submit applications to CGH	Due: 09/13/2018
2. CGH submits application to faculty/staff for review	09/17/2018
3. Faculty/staff submit finalists to CGH	10/05/2018
4. CGH convenes a meeting to discuss final selections	10/8-12/2018
5. CGH travel grants awarded.	10/16-18/2018

### How to Apply to a Placement Site

CGH travel grants are intended to be matched with the existing process for approval of outside elective rotations for residents. Those interested must complete the following:

- Download, complete, and save the “Request for Elective Rotation” form and the “Housestaff Travel Grant Application Form”. These files are available on our website.
- Print and sign the “Housestaff Travel Grant Application Form” and print the “Request for Elective Rotation” with all the required attachments. Have your residency/fellowship director review and sign the RER form.
- Obtain one recommendation from your mentor or other faculty member at Hopkins with the programmatic form.
- Send the following materials via email to [jhsph.ghgrants@jhu.edu](mailto:jhsph.ghgrants@jhu.edu):
  1. A signed copy of the “Housestaff Travel Grant Application Form”
  2. A copy of the signed “Request for Elective Rotation”
  3. Rotation objectives as outlined in the “Request for Elective”\*
- Please also have your recommender send a signed recommendation (preferably electronic)

Send questions and all application materials by the due date to:  
Nina Martin, Program Coordinator  
Johns Hopkins Center for Global Health  
[jhsph.ghgrants@jhu.edu](mailto:jhsph.ghgrants@jhu.edu) | 410-502-9871

### **Submission of Student Applications and Review by Mentors**

Applications will be received up to **September 13, 2018 at 11:59 pm EST** by the CGH.

### **Application Review and Scoring Criteria**

The CGH will create a review group for the applications which will not include residency program directors. Applications are scored broadly on rotation objectives, recommendations, and alignment with a global health career. Note that historically applications with longer rotation periods tend to score higher, though this is not guaranteed. Reviewers submit scores to CGH, who then finalize grantee selection.

***\*NB we have noticed that some applicants submit generalized training goals built on ACGME core competencies for their rotation objectives. It is strongly recommended that you describe (either in the application or in your rotation objectives) how this specific elective will help you achieve those training goals.***

### **Awards**

Travel grant awards will be made after selections have been made, on or about October 16, 2018. Awards will be conditional on receipt of a copy of the fully executed "Request for Elective Rotation" (all required signatures). The content of the form must not substantially differ from the one submitted in support of the grant application.

### **Reporting Requirements**

Within one month of returning from their field experience, Lietman awardees will be required to submit:

1. Q personal reflection narrative or Voice Thread that captures the experience and activities
2. Submit five high-resolution photographs and captions pertinent to the rotation, and agree to allow CGH the rights to publish said photographs along with appropriate photo credit attribution
3. Complete a survey about the experience
4. If possible, awardees will also be asked to present on their experience at the next Global Health Day following the completion of their rotation. Global Health Day is usually held in late March/early April of each year.